

Işık University / Mechanical Engineering Department
INTERNSHIP ASSESSMENT FORM

Intern Student	
Name	
Number	
Program	<input type="checkbox"/> Mechanical Eng. <input type="checkbox"/> Mechatronics Eng. <input type="checkbox"/> Automotive Eng.
Internship Code	<input type="checkbox"/>290 <input type="checkbox"/>390

Industrial Training Firm		
Name and Address:		
Starting date of training	Finishing date of training	Duration (Total working days)
Saturday shift of working (*)	<input type="checkbox"/> Done <input type="checkbox"/> Not done	

(*) *If Saturdays are incorporated to the industrial training, a letter which is approved by the firm should be given to the student which clearly states the Saturdays are accounted as working days.*

(**)	Evaluation of internship belongs to the student (*)	1	2	3	4	5
7a	Sufficiency of internship report	<input type="checkbox"/>				
8a	General level of success in internship studies	<input type="checkbox"/>				
8b	Willingness to acquire new professional knowledge and self-development	<input type="checkbox"/>				
9a	Attendance, working effort and discipline	<input type="checkbox"/>				
9a	Behavior and communication with supervisors and colleagues	<input type="checkbox"/>				
11a	Interest in current problems of engineering	<input type="checkbox"/>				

(*) *Grading Scale: (1) Inadequate, (2) Slightly Enough, (3) Enough, (4) Good, (5) Perfect*

(**) *The numbers of knowledge and skills (program outcomes) that the student gain from the program until graduation*

Additional comments about the intern (if any):

Title, name and contact information of the authorized person	Date, stamp and signature

General principles of industrial training:

1. *Duration of the industrial training cannot be less than 20 work days. Sundays and public holidays are not counted as working days. Subjects, periods and duration of industrial training are set by the department/program commission.*
2. *The students are liable for preparing an "Internship Report" about the activities of internship and deliver it on time. With the report that is approved by an authorized person, "Internship Application Form" which the student has a copy of it and "Internship Assessment Form" which is filled, approved by an authorized person and put in an envelope are delivered by the intern or post directly to the department.*